



June 22, 2009

M E M O R A N D U M

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Recommendation for Food Service Providers

Item Description:

This item is to provide the Board a summary of the results from the College's Request for Proposal (RFP 2009-10) for food service providers for the main campus.

Overview:

Due to the current provider contracts expiring on June 30, 2009, the College issued an RFP in March 2009 for food services located in the Student Union. The service areas are divided into distinct bays and can accommodate three separate food operations. Seeking quality as well as a variety of food products, the College advertised in local publications, via TCC's web site and utilized the state of Florida's vendor bid system to disseminate our request.

Salient Facts:

The College received proposals, which were reviewed and evaluated by a committee of students, faculty and staff. Upon completion of the proposal evaluations, the group conducted interviews for five food service providers based on the ratings of the proposals. The following vendors were interviewed:

- Bianca's Italian Food
- McCormicks Deli & Catering
- Subway of Tallahassee
- Tropical Smoothie
- Union Station Grille

Based on the proposals and interviews, the committee recommends the following vendors for the three locations in the Student Union:

- Bianca's Italian Food
- McCormick's Deli & Catering
- Subway of Tallahassee

Past Actions:

There were no previous Board actions required for this initiative since the last contracts were approved.

Future Actions:

No future Board action will be required for this initiative.

Funding/Financial Matters:

There will be no funding requirements for these services. The College is projecting an annual commission of over \$100,000 from these operations.

Staff Resource:

Teresa Smith

Recommended Action:

Authorize the staff to contract with Bianca's Italian Food, McCormick's Deli & Catering, and Subway of Tallahassee to provide food services for the College for a period of five years, with yearly renewal options based on provider performance.