



September 21, 2009

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Human Resources Report

Item Description:

This item requests Board approval for personnel actions.

Overview:

The College brings forth a request to approve Appointments, Separations, DROP Retiree Participants, and Contracts for Professional Services.

Salient Facts:

Pursuant to College Policy 6Hx27:04-06, Personnel Actions, the President shall recommend personnel actions required for Board approval, including, but not limited to, appointments, contracts, salary adjustments, reclassifications, transfers, promotions, demotions, and separations. Although the President may initiate these actions prior to official action of the Board, such actions shall be considered temporary until approved by the Board at its regular meeting. Should the Board fail to approve an action as recommended; an employee will be paid only for days of service performed.

Past Actions:

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Future Actions:

No further activity on the part of the Board is necessary for this item.

Funding/Financial Matters:

This item is funded by the 2009-10 Operating Budget.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the report as presented.

Original Appointments – TCC

Noel Bethea
College Preparatory English English
Assistant Professor
Academic Support Programs
August 10, 2009

Brittney Boykins
English Assistant Professor
Communications & Humanities
August 10, 2009

Roger Dowe
Learning Commons Specialist
Academic Support Programs
August 10, 2009

Eileen Durant
Respiratory Care Assistant Professor
Health Care Professions
August 10, 2009

Lana Green
Registrar
Student Affairs
August 24, 2009

Robin Haggins
College Success Assistant Professor
Academic Support Programs
August 10, 2009

Lane Meeks
Dental Hygiene Assistant Professor
Health Care Professions
August 10, 2009

Adelaide Mitchell
English Assistant Professor
Communications & Humanities
August 10 , 2009

Desiree Singletary
Staff Assistant I
Health Care Professions
August 11 , 2009

Reappointments – TCC

Rex Abert
From: Learning Commons Specialist
To: Assistant Mathematics Professor
Science & Math
August 10, 2009

Ya Fang Wang
From: Learning Commons Specialist
To: Assistant Mathematics Professor
Science & Math
August 10, 2009

Sheri Rowland
From: Student Success Director
To: Dean of Enrollment Management/
Student Success
July 1, 2009

Separations – TCC

Sharon Hutchinson
Assistant to the Dean
Technical Professional Programs
Resigned – August 14, 2009

Joyce D. Wimberly
Human Resource Specialist III - Payroll
Human Resources
Resigned – August 31, 2009

Bobby Jones
Budget & General Services Director
General Services
Resigned – August 31, 2009

Gary B. Crawford
Assistant Controller
Business Office
June 13, 2009

Original Appointments – Contracts & Grants Funding

David Brighthill
Manager of Research & Development
CCLA
August 17, 2009

Ann Rowe
Information & Publication Services Coord.
DOH – Staffing Services G2
August 11, 2009

Separations – Contracts & Grants Funding

Teresa Bermas
Research Assistant
DOH – Staffing Services G2
Resigned – August 6, 2009

William Hansen
Training Officer
DOH – Staffing Services G2
Resigned – August 6, 2009

Valerie Beynon
Information/Publication Services Coord
DOH – Staffing Services G2
Resigned – August 6, 2009

Jennifer F. Jettner
Staff Assistant
Volunteer Florida
Resigned – August 20, 2009

Tonneta L. Drummond
Fiscal Analyst
DOH – Staffing Services G2
Resigned – August 6, 2009

Robert Maiden
SNS Finance/Inventory Analyst
DOH – Staffing Services G2
Resigned – August 6, 2009

Donna Earnest
Administrative Assistant III
DOH – Staffing Services G2
Resigned – August 6, 2009

Michael McDonald
Training & Exercise Manager
DOH – Staffing Services G2
Resigned – August 6, 2009

Lakeysha R. Footman
Staff Assistant
DOE-McKay Scholarship Program
Resigned – August 20, 2009

Kalinda Pyles
Contract Coordinator
DOH – Staffing Services G2
Resigned – August 6, 2009

Tara L. Flowers
Administrative Assistant
DOH – Staffing Services G2
Resigned – August 6, 2009

Telisa Runyan
Administrative Assistant II
DOH – Staffing Services G2
Resigned – August 6, 2009

Charles Gaylor
State Specialist
DOH – Staffing Services G2
Resigned – August 6, 2009

Max Salfinger
Executive Medical Director
DOH – Staffing Services F9
Resigned – August 20, 2009

Leilani Gruener
Injury Prevention Grant Specialist
DOH – Staffing Services G2
Resigned – August 6, 2009

Bernard Scott
Head Coach
Gear-Up
Non-renewal of Contract – August 14, 2009

Kathy L. Handra
Sr. Management Analyst I
DOH – Staffing Services G2
Resigned – August 3, 2009

Samantha Strickland
Region IV Coordinator
DOH – Staffing Services G2
Resigned – August 6, 2009

Drop Retiree Participants – All Employees

Barbara Douglas
Research & Business Analyst
Information Technology
August 1, 2009 – July 31, 2014

JoAnne Miller
Financial Services Supervisor
CCLA
August 1, 2009 – July 31, 2014

Contracts for Professional Services/Special Projects

Mary Kathryn Long
Instructor
Workforce Development
September 2, 2009 – September 30, 2009