

EXAMPLE OF EDUCATION RESUME

Eddie Eagle

Tallahassee, FL

555-555-5555

EddieEagle@mymail.tsc.fl.edu

PROFESSIONAL SUMMARY

Highly adaptable Teacher Aide and Paraprofessional with the ability to work with children of all ages, grades, and skill levels. Incredibly patient and willing to work with teachers and parents to support students learning and achievements. Ability to be creative, provide feedback, and communicate effectively. Three years of experience in elementary education with a focus on improving literacy rates in children.

SKILLS

- Strong reading, writing, and math skills
- Recordkeeping
- Behavioral Management
- Early Education Certificate
- Problem solving
- CPR Certified

WORK EXPERIENCE

School Name

Teacher Aide

Tallahassee, FL

02/2023 to Present

- Attend weekly department meetings, trainings, and maintain certifications
- Support Teachers, administrators, and paraprofessionals with creating a successful learning environment
- Prepare, distribute, and grade weekly lessons and homework
- Coordinate with teachers and parents to ensure students learning goals are met

Community Health Center

Childcare Giver

Tallahassee, FL

09/2022 to 02/2023

- Maintained a safe and warm environment for children ages 1-5
- Co-developed and facilitated enriching educational activities focused on foundational learning curriculums
- Engaged children in activities that support development of physical coordination and motor skills

LEADERSHIP EXPERIENCE

Mentorship, Big Brother Big Sisters of the Big Bend

Mentor/Big Brother

Tallahassee, FL

05/2019 to 03/2022

- Met regularly with little brother to provide guidance, motivation, and inspiration that leads to improved daily quality of life and encourages better academic performance
- Act as a responsible role model, attended activities and meetings consistently, and provided tutoring as needed
- Attended training and events through Big Brother and Big Sisters of the Big Bend

EDUCATION

Associate in Arts, **Focus in Elementary Education**

Tallahassee State College

GPA: 3.5

August 2023

Tallahassee, FL